

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, September 12, 2023
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.

Videoconferencing: meet.google.com/uzt-chaj-som

Audio: [+1 337-381-5371](tel:+13373815371) PIN: 968 471 484#

All videoconferencing options may be subject to modifications. Please check www.sau63.org for the latest information.

- I. CALL TO ORDER-Dennis Golding-Chair**
- II. PLEDGE OF ALLEGIANCE**
- III. STUDENT ACKNOWLEDGEMENT**
- IV. ALMA PRESENTATION-STUDENT INFORMATION SYSTEM**
- V. ADJUSTMENTS TO THE AGENDA**
- VI. OLD BUSINESS**
 - i. Vacancies
 - ii. B-wing Bathrooms
- VII. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE, KEB and BEDH.
- VIII. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Principals' Reports
 - iii. Curriculum Coordinator's Report
 - iv. WLCTA Report
 - b. Letters/Information**
 - i. Budget Timeline
 - ii. Board Member Stipend Forms
- IX. BOARD BUDGET DISCUSSION**
- X. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
- XI. POLICIES**
 - i. BEDDA-Board Meeting-Rules of Procedure & Order-3rd Read
 - ii. IHBA-Programs for Pupils with Disabilities-1st Read
 - iii. JJJ-Access to Public School Programs-1st Read
 - iv. IMBD-High School Credit for 7th/8th Grade Coursework-1st Read
 - v. EFA-Availability and Distribution of Healthy Foods-1st Read
- XII. COMMITTEE REPORTS**
 - i. Negotiations

- XIII. RESIGNATIONS/APPOINTMENTS/LEAVES**
 - a. FYI-New Hire-Abigail Ellis-ABA Therapist-FRES**
 - b. FYI-New Hire-Roxanne Charlton-ABA Therapist-FRES**
- XIV. SCHOOL BOARD MEMBER COMMENTS**
- XV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**
 - i. Review the nonpublic minutes
 - ii. Personnel Matter
- XVI. ADJOURNMENT**
- XVII. NON-MEETING-NEGOTIATIONS**

INFORMATION: Next School Board Meeting-September 26, 6:30 PM at WLC

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

***Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082
603-732-9227

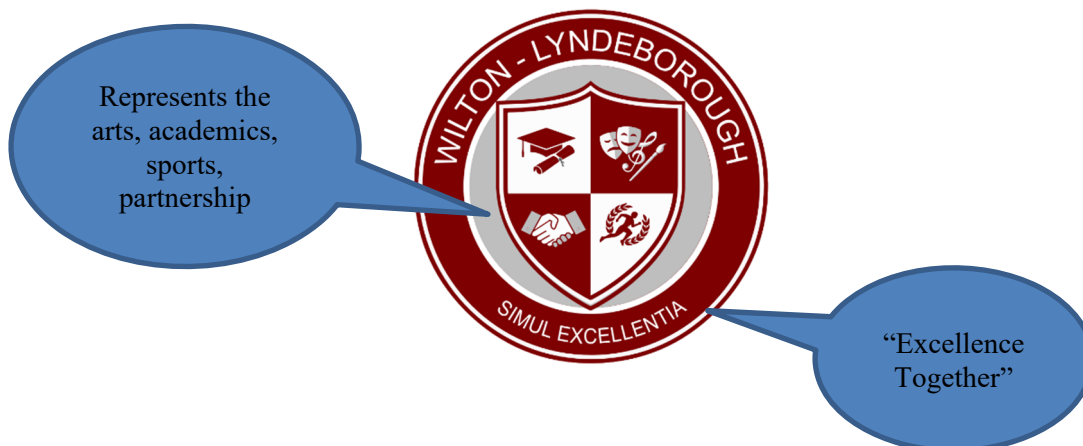
Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Superintendent Report, September 12, 2023

- Ms. Dignan and I had a wonderful meeting with all of our new teaching staff last week. We had an open discussion about their transition to SAU 63, the opening school days, and the wrap-around support they can expect from our district. We are encouraged by their positive comments.
- Below is the logo we would like to use as our district logo, as well as a logo to use for academic documents, e.g. Program of Studies.
- We are starting the year with 547 students, which is 15 students less than our end-of-year census in June. We anticipate additional preschool students later in the school year.
- B-Wing bathroom – we are just waiting for the maroon wall dividers and coordinating with the plumber
- SRO update – We received notice on 9/5/23 from Mr. Germain, Wilton Town Administrator, that after collective deliberation and speaking with constituents, the Wilton Select Board will not support the SRO position at this time
- Vacancies – We currently still have the following openings: HS math, MS math, Computer Science (semester II), p/t maintenance, two Title I tutors, and two para-educators
- We currently have about \$100,000 in savings in our certified staff/benefits lines
- Kristie and I met with the district administrative team last week to discuss the budget process, expectations, and timeline. Building level budgets are due to the business office by September 15.



WLC Principal's Report
September 12, 2023

Student Rigor:

- Grade 5 students transported to WLC for math instruction
- Dually enrolled students earning college credit at *Granite State Community College*:
 - **Honors Calculus 1 with Mr. Comerford** (2 students)
- Dually enrolled students earning college credit through *Nashua Community College*:
 - **College Composition 101 with Ms. Morshed** (9 students)
- **Algebra II with Quantitative Reasoning with Mr. Comerford** (14 students)
- **Honors Pre-Calculus 1 with Mr. Comerford** (8 students)
- **Statistics with Mr. Kiliulis** (9 students)
- **AP Art with Ms. Hall** (9 students)
- **AP Environmental Science with Mrs. Erickson** (7 students)

iReady Testing: Begins the week of September 11th

- Review Data, Set Goals, personalize instruction, online practice (iPath)

Senior Projects are underway, students meet with outside experts, if you have an area of expertise (a hobby and/or career) and would like to be a part of this program, please reach out to Bill Comerford.

Foreign Exchange Student: Spain

Warrior Winner Postcards:

- Sixteen cards sent

Phone Calls:

- Advisors are reaching out to all students to make a connection and build positive connections with parents.

Staff Recognition:

- **Buddy Erb, Ann Bird, Josh Morrow, Scott Hasu, Jackie Bird**- Facilities work both inside and outside of our WLC school building. Highlights include updates to the art room, track, parking lots, roof, gym floor, carpeted entrance (and much more) along with expedited maintenance throughout every classroom!
- **Zac Provost, Bill Comerford, Taryn Anderson, Katy Morshed, Katie Morrow**- coming in for summer interviews and working with their departmental new hires during the summer for onboarding and curriculum work
- **Mandy Kovaliv, Alice Bartoldus, and Sharon Coffey**- so much summer work on scheduling and assisting Katie Gosselin with the roll-over, meeting with new students and families, and ensuring that every student has what they need to begin the school year

- **Linda Draper-** bulletin boards, assisting with transition of a new Athletic Director, ordering and delivering the boxes and boxes of items purchased for each department and much more
- **Cheryl Carter-** organizing all of the beginning of the year materials together for new staff and assisting in the new process for attendance management with families
- **Amanda Finigan, Katie Morrow, Ashley Ansara, Erin Rosana, Nancy Rykken, Tanya Dean, Christy Ruiz, Gianna James, Jana Beth Reiter, Kiersten Streeter, Chrissy Hyer, Jack Gregg, Kat Mukavetz, Tracy Girouard, Jessica Leland, and Kristen Douglas** who worked diligently this summer during our middle and high school ESY program which included many of our current students along with some of our incoming 6th graders!
- **Taylor Smith, Mary Beth Wiley, Danyele Manning, Bill Comerford, and Emily Hall-** working on summer curriculum to develop programs for our students including but not limited to; Spanish 3, Maker Space, AP Art, and work on various library materials to support classroom instruction.
- **Cathleen Bertoncini-** for maintaining health and wellness for all of our students attending ESY and other programs, such as our Summer Math Academy and quickly organizing student-athlete information in order for our students to begin practice, many hours of curriculum work.
- **Cameron Taber-** for getting both middle and high school athletics up and running, including hosting parent information sessions, coaches meetings, and much more!
- **Mel Jones and Megan Nantel-** for providing amazing breakfast and lunch during our new teacher orientation and overall help throughout this summer in prepping for the upcoming year and closing out the 22-23 school year.
- **Melissa Norton-** for coming in and assisting in setting up classrooms that were without a teacher to ensure a smooth transition for students during both our meet and greets and first day of school.
- **Ben Wiley -** extensive number of curriculum planning, including traveling to visit sites to enhance the curriculum.
- **Cathy Blais -** Four days of additional training for higher level Bio Tech instruction.
- **Katie Gosselin -** for her unwavering commitment to the students and staff at WLC and involvement in all aspects to help them be successful.

**FLORENCE RIDEOUT ELEMENTARY SCHOOL
LYNDEBOROUGH CENTRAL SCHOOL**

18 Tremont Street
Wilton, New Hampshire 03086
(603) 732-9229
www.sau63.org

Bridgette Fuller, Associate Principal FRES/LCS
Christina Gauthier, Administrative Assistant FRES

Kathleen Chenette, Student Services Coordinator LCS
Sherry LeBlanc, Administrative Assistant LCS

**Associate Principal Report
September 12, 2023**

Preparing for Back to School

As we prepared for the upcoming year, our mentor coordinators and administrative team rolled out new teacher orientation and professional development that focused on our goals of increasing academic achievement and celebrating academic culture. Our administrative assistants juggled PowerSchool updates, completed new student registrations, prepared for new bus routes, and checked in, organized, and distributed a constant flow of new materials and supplies. The Leadership Team reviewed climate and culture data, vetted schedules, set goals for the coming year, and facilitated professional development sessions. The Accelerated Learning team collaborated with district administrators and finalized plans for an ESSER funded Accelerated Learning/Gifted and Talented pilot program.

New Faces

This new school year brings us the talents and energy from many new certified and support staff members. Kirstin Rourke, Sophia Menke, Laura Seale, Emeria Longval, Jessica Radloff, and Samuel Metivier may be new to our FRES and LCS classrooms, but they have quickly become active members of our learning community. All six new certified staff members joined Ms. Dignan and Mrs. Gosselin for new teacher orientation where they toured the towns, explored the curriculum, gathered with district administrators, and engaged in a bit of human Bingo fun. Roxanne Charlton (ABA), Abby Ellis (ABA), Amanda Guay (Para), Jamin LaPonsie (Para), Chrissy Morrissy (Para), and Christian Stamoulis (Para) have joined our schools in the roles of ABAs and Paraeducators. All ABAs and Paras participated in our district wide opening day and in our ALICE training.

Enriching Opportunities

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This summer our leadership team met with the Wilton Town Libray’s children’s librarian, Ms. Boo, to explore programs and materials that can be leveraged to extend and enrich our current curriculum. In addition to partnering with the local library, this year the Leadership Team will help facilitate professional development and organize special events that support our academic achievement and academic culture goals.

Data driven instruction is not new to FRES and LCS. This year will continue to analyze data and craft action plans for targeted instruction through our WIN program, however we are adding a new layer of instruction for accelerated learners. Last year, Curriculum Coordinator, Samantha Dignan and I worked with a community member to brainstorm ideas for an accelerated learning program in the area of math and crafted a proposal to use ESSER funding to implement an accelerated learning opportunity. January 2023, Business Administrator, Kristie LaPlante, proposed our request and the board approved it. We began to brainstorm ideas to develop a pilot program. We are excited to share that this summer, our pilot program took shape and this month we will begin to offer accelerated learning opportunities to a small group of students. In order to identify students who demonstrate academic achievement in the area of math that is significantly above grade level, the Accelerated Learning team developed a decision matrix which outlines multiple mathematics data points. Students in grades 1-4 will have the opportunity to work in house with our Accelerated Learning Math Interventionist using The Art of Problem Solving’s Beast Academy program, while students in grade 5 will travel to WLC to engage in the 6th grade math curriculum. All students identified for this opportunity will continue to access MyPath, which is the adaptive instructional component of iReady, to ensure that grade level math strands and competencies are met.

Shout Outs

The beginning of the school year had some bumps as we implemented our dismissal plan, rolled out a new lunch ticket system, and got back into the swing of learning together. As you are aware, getting the school running on a schedule, leveraging the most impactful teaching practices, and ensuring student safety and wellbeing does not happen on its own. I would like to thank Suzanne Tatraul, Kristin Dame, Jessica Hill, and Megan Levesque who helped facilitate sessions during our beginning of the year professional development workshops. Additionally, I’d like to recognize our specialists; Morgan Kudlich, Stephanie Loiselle, Fritz Shenk, and Greg Lamers who utilized interactive modeling to teach students how to “do recess” and how to navigate FRES successfully. I would also like to thank Kelly Eshback, Sherry LeBlanc, Amanda Guay, and Chrissy Morrissy who continue to work together to ensure our kindergarten students are successful and safe during the morning and afternoon transport between LCS and FRES.

IMPORTANT DATES

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- **September 5, 2023-** Benchmark (BOY) assessments begin
- **September 12-22, 2023-** iReady testing window (FRES)
- **September 18, 2023-** PTO Meeting 6:00 FRES Library
- **September TBD, 2023-** Curriculum Night (FRES)
- **September TBD, 2023-** Curriculum Night (LCS)

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Samantha Dignan
Curriculum Coordinator

Kristie LaPlante
Business Administrator

Curriculum Coordinator Report September 5, 2023

Professional Learning

Professional Development

Our building-level administrative team book study is using our newly acquired knowledge from our book study to share out at the first professional development day with all staff. Our leadership team members at FRES/LCS and WLC both supported administration in facilitating breakout sessions to teach faculty about instructional practices that have a high impact on student learning.

New Teacher Program

Katie Gosselin and I facilitated the New Teacher Orientation August 16th and 17th. These two days went by so quickly and were such a positive start to the school year. During these two days new teachers were introduced to each other, SAU staff, and building administration who spent a morning with us and shared their specialty with our new teachers. New teachers were given the grand tour of Wilton and Lyndeborough courtesy of Linda Draper and Katie Gosselin. There were several highlights from the tour and lots of laughter was had. A representative from iReady came to present to our new staff to introduce them to the platform, how to use the diagnostic, and discuss how we can use the data we glean from this assessment. When I say these two-days were jam-packed, I mean it because they also met with their mentors, and building-level administrators. This year we have a large group of mentors who have stepped up to support their new peers in their journey including Nicole DiFilippo, Kristen Lindquist, Holly Easter, Laura Bujak, Paul Flanagan, Cathy Blais, Katy Morshed, and Bill Comerford. Additionally, our amazing new Food Service Director, Megan Nantel provided quite the breakfast and lunch spread both days. A huge thank you to Megan and Mel Jones for putting this together for our new team of educators.

Pop-In Professional Development

This year Nicholas Buroker and I will be offering the staff opportunities to “pop-in” to professional development after school. We are starting this year with technology tips and tricks, and will move into more instructional practices as the year progresses.

Curriculum

Many of the members of the Curriculum Committee from last year have volunteered to remain on the committee this year. This continued membership supports us in maintaining momentum of the work we were doing last year. We had our first meeting of the year yesterday.

Instruction

We have started scheduling and completing classroom observations and walkthroughs. As we observe, we are using our learning as administrators from our book study to provide teachers with feedback to support their growth as educators.

We began the accelerated learner program at FRES this year. Mrs. Fuller and I have coordinated with Stephanie Loiselle and Stephanie Caragher to facilitate this program. We have developed criteria to support teachers in nominating students who may benefit from this instruction. This is our pilot year and we look forward to continuing to work with staff to develop the program further.

Assessment

We have two standardized assessments taking place this fall, the PSAT and the iReady. The Juniors will take the NMSQT. iReady will be taken by students at FRES and WLC this month. Kindergarten students will take the iReady assessment at the end of October as recommended by iReady. The data from both of these assessments will be utilized to inform instruction in all three buildings.

Upcoming Events:

- September 11, 2023- September 22,2024 - iReady Assessment
- September 11 - Curriculum Committee Meeting
- September 18 - Pop-In PD
- September 25th - New Teacher Meetings
- October 6 - Professional Development Day - Focus will be data

WLCTA Board Report for 9/12/23

Introduce new Co-Presidents: Erin Rosana (HS Social Studies) and Morgan Kudlich (K-5 Music)

Hello! We are so happy to be back this fall. As school has just begun we have a limited amount to share, but we look forward to seeing what this year has to bring us.

- All district staff gathered for four PD days in August, including a full-day training in ALICE procedures. Teachers had a chance to practice barricading doors, evacuating through multiple routes, and making plans for their own classrooms in case of an emergency. It was a tough day, especially with having to think about every teacher's worst case scenario, but many came out of it grateful for the options ALICE illuminates and the agency it provides. As hopeful as we are that we will never have to use these techniques, we feel it is a positive step forward in keeping our community safe.
- Teachers have welcomed students back and gotten them through the first two weeks back at school. They have learned names, preferences, and personalities. They have taught expectations and routines, and they have planted seeds for what is to come this year. This week they dove into the first round of i-Ready testing to establish baseline numbers, and they will be having data analysis days at the end of September to set their curriculums on track to best support their individual students.
- We have all been struggling through the heat in the buildings the last few weeks, and are looking forward to cooler days ahead. We are hopeful that more classrooms will be able to acquire access to air conditioning for the next hot season, as the current situation is uncomfortable for staff and students alike.
- We have started negotiations with the School Board committee and are looking forward to forging a new contract that helps support and strengthen our teachers, our students, and our community.

Thank you for your time, any questions or comments?

Wilton-Lyndeborough Cooperative School District
FY 2024-2025

1 st BUDGET SESSION – REVIEW FIRST FULL DRAFT OF BUDGET, GENERAL DISCUSSION, STRATEGY, GOALS	September 26, 2023
2 nd BUDGET SESSION – TECHNOLOGY, TRANSPORTATION, SAU, BUSINESS OFFICE	October 10, 2023
3 rd BUDGET SESSION – ALL SCHOOLS, ATHLETIC DIRECTOR, CURRICULUM COORDINATOR	October 24, 2023
4 th BUDGET SESSION – FACILITIES DIRECTOR, FOOD SERVICE, SPED	November 14, 2023
5 th BUDGET SESSION – REVENUE, GRANTS, FACILITIES COMMITTEE, CIP, WARRANTS	November 28, 2023
GROUP REVIEW OF STATUS OF BUDGET – DOES ANYTHING NEED TO CHANGE?	
6 TH BUDGET SESSION – FULL BUDGET REVIEW with all budget partners	December 12, 2023
FINAL DRAFT PREPARATION FOR PUBLIC HEARING, NEGOTIATIONS WARRANT ARTICLE	January 9, 2024

PERIOD FOR FILING FOR ELECTIVE OFFICE (RSA 671:19;RSA 669:19)	January 24, 2024 – February 2, 2024 till 5 PM
POST NOTICE OF SCHOOL BOARD BUDGET HEARING (7)	February 1, 2024 (Last Day)
DEADLINE FOR COLLECTIVE BARGAINING ITEMS (RSA 273-A:1,III)	*February 1, 2024
DEADLINE FOR PETITIONED WARRANT ARTICLES (RSA 197:6) (30) FINAL INPUT PREPARED FOR PUBLIC HEARING	*February 8, 2024
WLC BUDGET (25)/BOND & NOTES HEARING (15) (RSA 32:5,I)	Thursday, February 8, 2024 7 PM
• <i>SNOW DATE</i>	<i>Friday, February 9, 2024 7 PM</i>
POST WARRANT & MS-27 (14 DAYS PRIOR) (RSA 197:7; RSA 195:13)	*February 24, 2024 (Last Day)
ANNUAL REPORTS DISTRIBUTED	*March 2, 2024 (Last Day)
WLC DISTRICT MEETING (RSA 197:1)	Saturday, March 9, 2024 9 AM
• <i>SNOW DATE</i>	<i>Monday, March 11, 2024 7 PM</i>
WLC DISTRICT VOTING (RSA 671:2)	Tuesday, March 12, 2024 ➤ Wilton-8AM-7PM ➤ Lyndeborough 10AM-7PM

*Last day by law for school district meeting is March 25, 2024.

Wilton-Lyndeborough Cooperative School District
192 Forest Road
Lyndeborough, NH 03082
603-732-9227

SCHOOL BOARD MEMBER STIPEND

Date: _____ Fiscal Year: _____

This form shall serve as notice that I request the Wilton-Lyndeborough Cooperative School District payroll department to:

- ☐ Issue my yearly school board member stipend of \$100.
- ☐ Withhold the issue of my school board member current year stipend.

Name of School Board Member: _____

Signature of School Board Member

Date

For Payroll Use

Account Number: _____ Pay Period: _____

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, August 22, 2023
Wilton-Lyndeborough Cooperative M/H School
5:45 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Brianne Lavallee, Dennis Golding (5:49pm), Matt Mannarino, Geoff Allen, Tiffany Cloutier-Cabral, Alex LoVerme (5:49pm), Darlene Anzalone (online and present at 6:42pm), Jonathan Lavoie, Diane Foss*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principal Tom Ronning and Associate Principal Bridgette Fuller, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, Technology Director Nicholas Buroker, Curriculum Coordinator Samantha Dignan, and Clerk Kristina Fowler

I. CALL TO ORDER

Vice Chair Lavallee called the meeting to order at 5:48pm.

II. 5:45 P.M. NON-PUBLIC SESSION RSA 91-A: 3 II (C)

i. Student Matter

A MOTION was made by Ms. Foss and SECONDED by Mr. Mannarino to enter Non-Public Session for a student matter RSA 91-A: 3 II (C) at 5:48pm.

Voting: via roll call vote, all aye, no vote heard from Ms. Anzalone motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 6:23pm.

A MOTION was made to seal the non-public session minutes Ms. Lavallee and SECONDED by Mr. LoVerme.

Voting: via roll call vote, all aye; no vote heard from Ms. Anzalone, motion carried.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. STAFF RECOGNITION

Associate Principal Fuller recognized the teachers and staff who worked the Summer Academy, teachers Nicole DiFilippo, Alison Hobbs, Sandy Reid, Alison Dee, Jessica Radloff, Holly Easter, Heather Desmarais, Nurse Cathleen Bertoncini and Administrative Assistant Christina Gauthier. Thirty-one students were enrolled and there were amazing iReady results. In the area of reading, 86% of students either maintained or made growth although only 21 students took that assessment. In math, 84% either maintained or made growth. Appreciation was voiced for all of the hard work.

V. ADJUSTMENTS TO THE AGENDA

Superintendent reported he hoped to have an adjustment for a nomination. He is waiting to hear back from a candidate for MS science teacher as we speak. There are no adjustments at this time.

VI. OLD BUSINESS

- i. SRO (School Resource Officer)**
- ii. Boilers**
- iii. Tennis Courts**
- iv. Architect**
- v. Vacancies**

Chairman Golding reported Ms. LaPlante has addressed these items in her report. Ms. Cloutier-Cabral questioned if we can file and extension or exception for the two boilers that now do not meet federal guidelines. Ms. LaPlante informs the group she does not believe it is an option. There is no documentation that we were in process when everything changed and she believes the fine print of the ESSER guidelines would disqualify us. She reports because we are changing piping, configuration and some structure, that it becomes an ESSER Funded Project, which requires you to go through the building process. We would be required to have a mechanical engineer on site when installing. We would need to go “above and beyond” (our staff does not have this capability) and build into the cost the mechanical engineer to oversee that and send the plans to the Fire Marshall. They don’t have different rules based on what level of structural involvement. We will be looking at propane or wood burning fuel systems and that would still require that level of oversight.

A question was raised when the SRO meeting is taking place; the last meeting was July 25. Ms. LaPlante responded it is not scheduled and she needs to meet with Mr. Pratt regarding the mental health piece so that we can best understand it and Chief Olesen needs to get some SRO specific information. Superintendent added he spoke to Mr. Hughes, (Wilton Town Budget Committee) and he mentioned to him that we are trying to work to build a partnership regarding the SRO with the Wilton Select Board and made it clear that we can't move forward without them. Mr. Hughes would reach out to them during budget discussion and talk to Chief Olesen about how the police budgeted could support an SRO.

Discussion was had regarding vacancies. Superintendent reported we are down to 4 with one of those pending as we speak. Principal Ronning confirms the MS science candidate just called and accepted the position; Assistant Principal Gosselin is calling references now to make sure it all move forward. He spoke to parents during the meet and greet this morning about how classes will be covered. We have 2 positions to fill, MS science (is pending) and MS math. He commends the staff and the number who are stepping out of their comfort zone to fill the gaps is astounding. He is truly appreciative and is sure the community is as well to be able to offer the courses we have. We will continue to advertise and is hopeful for viable candidates. He will send out a letter to parents Thursday to tell parents who the teachers are and who is covering classes so that they know before the first day of school. We are also looking for a computer science teacher. A question was raised if teachers will be compensated and how long can they step in. Principal Ronning responded they are prepared to do it for the rest of the year and he will be monitoring it to make sure needs are being met and teachers have what they need and yes, they are being compensated. Mr. Pratt confirms there are 2 paraprofessional openings, 1 for FRES and 1 for WLC. Superintendent added we are looking for 2 Title I tutors as well. We prefer the tutors to have a Bachelor's Degree but have worked with people who have an Associate's Degree. Ms. LaPlante added we are looking for 3 food service workers and are willing to work with anyone and flexible schedules. Superintendent voiced the backup plan for teacher vacancies is for administration to cover the classes. A suggestion was made to offer a second shift for food service to do the bulk of the prep work and have the day shift put it in the oven. You may find more people to do this. Superintendent spoke we met with the Food Service Director today and discussed how to do prep work and things are in the works, we also need to cover serving. We had spoken about investing in internships in the kitchen and what levels students would be able to do in the kitchen. We could stagger shifts and kids could earn credit. He has offered to do prep work after school. The more we put on staff and teachers the more pressure it put on the system. He informs the Board he has the go ahead on the nomination and asks the Board to allow an adjustment to the agenda to nominate the person this evening.

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Cloutier-Cabral to approve the adjustment to the agenda.
Voting: all aye; motion carried.*

A question was raised regarding the SRO. Ms. LaPlante reported the Wilton Select Board is hearing from their constituents that we should look at the cost of more mental health resources at WLC vs. an SRO. She will meet with Mr. Pratt regarding this but so far, their schedules have not matched up. They will lay out the resources available to determine if there are any gaps. It was suggested that the presentation to the Board regarding the SRO was good and suggested that be given to the Wilton Select Board and perhaps there is not a full understanding of what the position is. There is a need to get the information out to the community. It was noted that the feedback the Wilton Select Board is hearing may not representing 100% of the population. It was confirmed there are some Wilton residents who are more concerned with mental health services and funding that before an SRO. A question was raised regarding the substitute pool and what the status is. Superintendent responded the ones we have long term are returning we have 2 we can't count on at WLC and 1 at LCS. Associate Principal Fuller confirmed we have a new sub who signed up who was a previous para. Superintendent spoke of not having enough subs; the pay is \$100 and could still not attract enough people. He informed the group that we are also looking to fill a maintenance position; we have had no candidates. It was noted regarding the SRO there are community members that are silent but support the SRO and the Wilton Select Board is not hearing from those people. Mr. Erb confirmed he believes the lack of interest in the maintenance position is because it has no benefits, the schedule and hours. A question was raised whom should interested candidates call. Ms. LaPlante responded anyone in the SAU, Ms. Fowler, Superintendent Weaver or Ms. LaPlante.

VII. PUBLIC COMMENTS

The public comment section of the agenda was read.

Mr. Bill Crouse, Lyndeborough wanted to remind the Board he is a strong advocate for wood based fuel especially if we are in a position of needing to change to an alternate fuel. He is available to answer any questions or refer you to someone who can. He wants to remind the Board about this fuel option. He voiced appreciation for all you do it is pretty impressive.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding welcomed the Board back and thanked them for an amazing job.

VIII. BOARD CORRESPONDENCE

a. Reports

i. Business Administrator's Report

Ms. LaPlante spoke of staffing the business office, which has been reduced to 2 full time positions, which is what she feels is needed now and needed moving forward. She acknowledged Lori Spurrell who “sits behind the scenes” and has a thankless job. Ms. Spurrell has taken over the responsibility of accounts payable along with her other responsibilities. She spoke of closing out FY 23, which closed June 30 and have a fund balance of about 4%, \$530,000, which is unaudited, and not a guarantee of what would be returned to the taxpayers. She thanked the Board for looking at funding sources to accomplish facilities projects. We did have extra funds in SPED but those funds cannot be repurposed. The Budget Committee met last week. The budget process will start early this year on September 26. Historically this is a “meet and greet” type of meeting but this year we will hit the ground running with the first full draft of the budget. We will meet with key people as it is an early kick off and she is hoping for a more robust conversation with feedback. She requested if there is room to move the “Board Budget Discussion” on the agenda to happen right after the joint session, she believes it would be helpful. She spoke of the boiler we purchased which is 85% operational. The track is completely overhauled; Chris Carter did a phenomenal job. There was a problem with not vetting the project completely and a key component of drainage was missed which is about \$11,000 over budget. It was more involved than planned and she is confident in the work he did. Some of the outdoor projects had to be “put off” due to the rain and we are hoping to have the tennis courts fixed this fall. Steve’s Bus Service retired on June 30 and the bus contract was awarded to Butler Bus Company. There are some differences, not just cost but philosophy and process. We met with them recently with the front office staff. The routes are delayed and will be posted by noon on Thursday. Any families who need something changed will need to contact Butler Bus directly. We need to make sure things are funneled through Butler so they can do their job. We sent plans to the architect and intending on September 15 as a target date to set up a meeting with the Superintendent, Athletic Director, Mr. Erb, Principal Ronning and the Architect to conceptualize it so that we can come back to the Board with tangible plans. She is ensuring the group it has not fallen off the radar. The B-wing bathrooms are in progress. In order to maintain ADA compliance, Mr. Erb has to explore sink base mounts. The partitions have been ordered etc. and are hoping to work on that for the begging of school. Our food service staff have done a phenomenal job. We are very fortunate in the director we found. She voiced appreciation for Mel Jones who worked to make sure the program continued to run and has been critical to our students. Ms. Cloutier-Cabral voiced appreciation for Ms. Jones. She questioned if we need to have a permit for the B-wing bathrooms. Ms. LaPlante does not believe so as we are essentially replacing fixtures and using a licensed plumber. It was suggested to check to be sure. Ms. Lavallee gave a shout out for the track and business office. She questioned if the routes will be posted on the individual school pages. Ms. LaPlante responded initially it’s just the SAU page but will work with the schools to post on their pages. A question was raised if Ms. LaPlante felt she was OK with just 2 people in the business office and was it posted. Ms. LaPlante responded it was not posted; we folded it into Ms. Spurrell’s schedule and Ms. LaPlante helps too. She has resources in the district who have offered to help if needed. She feels confident with the current staffing. Chairman Golding expressed the track has never looked better. The idea of moving to a full draft budget on Sept. 26 is so that we are not making tweaks into January.

ii. Director of Student Support Services Report

Mr. Pratt reported we had a great summer. We have held onto all of our related service staff and our case managers have returned. We did have some new staff come in replacing some retirements we had. We are all set and ready to go. We had a really good ESY program, 47 students. We had so many we had to hire extra staff. Tracy Girouard has stepped up to be preschool teacher; Ashley Ansara is coming back to WLC. Ms. Girouard has her initial certification and doing all her testing. She will also assist our kindergarten classes with any student behavior management issues. Chris Peters has been hired as our licensed social worker working in the mental health program with an ABA. This is an opt-in provision and we will be contacting parents of perspective students for this program this week and next. A question was raised regarding SPED transportation. Mr. Pratt confirms our in district bus is Durham, they have been responsive so far and we got the bus list early. They should be contacting parents soon. The out of district transportation will be Durham and LA Limo who had to do some reconfiguration and became more “certified” so to speak.

iii. Director of Technology’s Report

Mr. Buroker reported on the number of tickets for the month of August, which had 34 more than the prior month and currently have 8 open tickets. Since the teachers returned, the number has increased. The ticket close time increased to 18 hour and that number is expected to drop significantly. Upgrades have been made to the wireless in all buildings, which were completed without issue. Radio upgrades are in progress. He has submitted the FCC application. There was a report of malfunction with the curriculum coordinator webpage at the last meeting, which he has worked hard to fix and believes it has been. Google changed the way documents are shared and caused a lot of work, took about 2 days.

b. Letters/Information

i. 5 Year Technology Plan

Mr. Buroker reported the 5 Year Technology Plan has been completed, one of the unfortunate things he learned when writing it is we are out of step with the nation as a whole. It is due out the summer of 2024. He proposed the plan becomes a living document that his position would report out annually starting in December 2024 to keep the Board abreast of changes and not recreate it every 5 years. A

Question was raised regarding who teaches digital curriculum to students. Mr. Broker’s understanding is the librarian/technology teacher teaches digital citizenship at FRES. It is part of the computer science curriculum at WLC. He confirms the curriculum coordinator was consulted as well as the previous computer science teacher who had a big role in the vision document, which was used to create this plan.

A MOTION was made by Mr. Mannarino and SECONDED by Ms. Foss to accept the 5 Year Technology Plan as written.

A question was raised regarding under digital citizenship, it indicates we would provide workshops for parents/guardians, who will work on this. Mr. Buroker believes it would be Ms. Dignan and himself. He noted he wants to provide professional development for teachers after work, as many do not know the fine points of using Chromebooks. It was suggested to make that available for the public and digital citizenship could be part of that. It was expressed that this would be good for parents and teachers to ask questions and learn from hearing each other; it would be more of a coordinated effort.

Voting: all aye; motion carried.

IX. YTD REPORTING

Ms. LaPlante reviewed we have \$530,000 in unspent funds but this is not a guarantee of what is being returned to the taxpayers. It still needs to be audited. She is pleased with the amount we are returning; we are able to address the needs of students, keep our district functioning and invest in our district. She reviewed some of the projects in the district including the dishwasher, replacing the gym curtain, residing and roof at LCS, and work was done in the kitchen. This will be a tool going forward with the budget process this year and wants to look at the history of expenses and what our needs really will be whether it is curriculum or materials etc. This will be more important moving forward because before COVID was our only benchmark.

X. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. LoVerme to approve the minutes of August 8, 2023 as written.

Voting: six ayes; three abstentions from Mr. Allen, Ms. Lavallee and Mr. Mannarino, motion carried.

XI. SCHOOL BOARD GOALS

Chairman Golding reviewed for members who were not at the last meeting when this was discussed was there anything they want to add or see changed. Ms. Anzalone voiced it was a draft, very broad, are we going to reschedule the workshop to get more concrete goals. Superintendent voiced we agreed we would talk about it as a full board first as there were missing members at the last meeting. There was a request at the last meeting to add fiscal responsibility as the third goal, which was done. If the Board accepts these 3 broad areas we want to develop a data report card and it is about accepting the broad goals and us as a school community providing evidence of reaching those goals such as what is in the parentheses. He spoke to administration yesterday and they are all in favor of them. We need a broad basket of things to measure how we are doing as a school district and provide it periodically and at the end of the year to see if we made progress. It was suggested for academic achievement we figure out a way to extract students not represented in the testing period; being small if you have 2 students score high and leave for example and two lower scoring students come in, the data is not helpful, as it does not tell us how we did. We want to look at how we compile data so it is more meaningful. Superintendent spoke to this expressing that we are small enough and have the expertise that we can dig deeper into the data and it is not data that is typically shared with the board but there is no reason we shouldn't. Part of it is targeting the intervention. It was suggested that the goals are broad and good to start with but we need specific metrics, a set of numbers of what we are shooting for with academics and recognition. How do we measure communication and better partnerships, fiscal responsibility etc., what are the specific things we said we would do, where are we with progress on a quarterly project etc.? We want to be very specific and report out to the community. Chairman Golding noted we did ask that Mr. Erb put out a quarterly report on what has been done and Ms. LaPlante will be working on fiscal responsibility. He asked how else we would want that done. Mr. Lavoie responded that is the question he proposes to administration how do we get that out. He spoke of the PTO using Facebook to blast out their accomplishments and fundraisers whenever possible and they are present in the community. He would like to see if the administration team would create and SAU administration Facebook page. For example, Mr. Erb could take photos of the progress, send those to Ms. LaPlante and she could take the lead on this so people can see what we are doing. Chairman Golding added we did talk about this and questions if it has been looked into and vetted. Superintendent spoke of this district being one of the few who does not have a social media presence. This was discussed including the Superintendent speaking of the hard criticism the staff received on Facebook and concern that he could not protect the kids and staff from this type of exposure from a few community members who say terrible things about us. He is not interested in having a Facebook page where staff is degraded in public. It was suggested to make it one-way communication. Superintendent responded he believes Mr. Buroker is still exploring it. He would love to push out information in real time such as snow days. He thinks we can find a way to make it work but needs to be sure we can protect our district and network from things like viruses etc. Superintendent would love it if the athletic director could post messages in real time about the games. Parents are very appreciative of that real time information. A timeline was asked for. Superintendent suggested getting back to the Board the second meeting in September. He spoke about asking the PTO to help us to push out information as well that wouldn't have any controversy. The matter continued to be discussed briefly including that we want to share our story, find a way to make it work and report out if there are any issues. A question was raised if we want to add another bullet. It was suggested to let administration handle the plan for communication. It was suggested regarding the district goals, that specific data points be developed and it be revisited in a month. Superintendent suggested a "report card" for the first meeting in October; some data points will be easier than others will. Under improve communication, that may be social media and we are looking at Alma for our student information system which has a tool to communicate better with parents. He confirms each goal will be measurable. It was suggested that the students have a part in the social media but with oversight.

Superintendent responded the more we can use it in a positive way the better but he wants to be thoughtful and intentional and does not want to rush into anything to avoid mistakes.

A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Lavallee to approve the District Goals adding data points and add communication goal bullet.

Mr. LoVerme would like to see the data points in writing before voting on it.

Voting: six ayes; three abstentions from Mr. LoVerme, Ms. Anzalone and Ms. Foss, motion carried.

XII. NHSBA MEMBERSHIP

Chairman Golding reviewed this has been discussed many times. Ms. Anzalone expressed wanting to see other options other than NHSBA. She reached out to the Governance Association of NH and is waiting to hear back. Discussion was had regarding the biggest concern raised previously was some members were concerned that NHSBA using our dues for lobbying. We have talked about this a lot; multiple boards have decided to stay with NHSBA. We have sent them a letter, which states, "It is not the Wilton-Lyndeborough Cooperative School District's intent to utilize a portion of the districts comingled funds received from the State of NH to pay for this expense. To the best of our knowledge, the District does not consider this check to contain any State funds". He believes that statement indemnifies us. Superintendent added that the language was developed in 2021 and has been sent with payment to NHSBA since telling them the Board's concern of these comingled funds. The Board has voted on this previously. A question was raised if we follow this process when we are paying dues for other associations such as the principals association. NHSBA is not the only association who participates in lobbying and we keep talking about NHSBA. Perhaps we should send the letter with all dues paid. Superintendent voiced he is sure Ms. LaPlante would be happy to send that notarized letter to all associations and we will make sure to do that with any membership dues. Mr. Allen added that it is more about a philosophical issue about what they were lobbying about and doesn't know personally of any organization we can get the same resources although he would like to look for another organization that offered the same. He noted that the organization Ms. Anzalone spoke of is not a group organization but individual. Superintendent confirms we are paid through June 30, 2023 and did not pay the latest invoice pending tonight's discussion. Ms. Lavallee spoke of the legal advice she gets from the NHSBA attorneys and calls them often regarding policy matters. Not all the language in the sample policies (or other district's policies) is required language and the attorney can differentiate. She has spoken with the attorney Mr. Phillips about 15 times in the past year and personally sees the benefit. That service is included in the membership and we do not have to pay our attorney for it or separate attorney fees. Any members of the Board can utilize this. The Superintendent agrees and has met with them for legal advice, or research, or discussing issues the Board has asked him to follow up on. He has even met with them on a Saturday. They take membership seriously and he appreciates the advice and guidance given. He confirmed it is not "free" advice but is included in the membership (cost membership \$2745 and policy subscription \$450 total \$3195). Ms. Lavallee noted the group Ms. Anzalone spoke of is ramping up and adding policies and working to be an alternative to NHSBA, it is good to be aware they are both there for us. We cannot join that organization as a group, only individuals. Ms. Foss voiced she appreciates that and it sounds like it is fiscally responsible to continue membership with NHSBA. Mr. Lavoie agreed with what Ms. Lavallee said and has used their services multiple times in the short time he has been on the board; lobbying is almost impossible to get away from.

A MOTION was made by Mr. Lavoie and SECONDED by Mr. Mannarino to continue membership for another year with NHSBA.

Mr. Allen proposed to get out of the habit of voting on this bill if there is no reason to; it would be great to not vote on it and they pay the bill as we do with others and we remain members until such time as we say not to. Mr. LoVerme agrees if you vote on this one you should vote on all bills. A question was raised to the Superintendent, absent a vote; the intention was to maintain the membership and include the letter and do the same with the other associations. Superintendent confirms. Ms. Lavallee noted it is good to have the discussion during budget if you do not want to support it, as it is included in the line-by-line budget.

Mr. Lavoie AMMENDS his motion to remove it from the school board's decision/list every year and leave it up to administration, approve this year's membership and move forward. Mr. Mannarino SECONDS.

Mr. Lavoie WITHDRAWS his motion, Mr. Mannarino WITHDRAWS the SECOND.

XIII. POLICIES

Ms. Lavallee was not present for the last meeting but reviewed the minutes and it appeared there were no questions or concerns. It was confirmed the policy could be adopted this evening.

a. 2nd Read

i. JICK-Pupil Safety and Violence Prevention-Bullying

Ms. Lavallee reviewed this is the 2nd read. She spoke with NHSBA's attorney many times regarding this policy. No changes since the 1st read.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. LoVerme to approve policy JICK-Pupil Safety and Violence Prevention-Bullying as written.

Voting: all aye, motion carried.

ii. DAF-6-Inventory Management Equipment and Supplies Purchased with Federal Funds

Ms. Lavallee reviewed all the DAF policies are required. Most districts adopt these altogether but the past Superintendent presented them individually. No changes since the 1st read.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. LoVerme to approve policy DAF-6 Inventory Management Equipment and Supplies Purchased with Federal Funds as written.

Voting: all aye, motion carried.

iii. DAF-11-Sub-Recipient Monitoring and Management

The explanation is the same as the previous. There were no changes since the 1st read.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. LoVerme to approve policy DAF-11 Sub-Recipient Monitoring and Management as written.

Voting: all aye, motion carried.

iv. BEDDA-Board Meeting-Rule of Procedure and Order

Ms. Lavallee reviewed we need to remove the adoption section as it is not relevant to the policy and proposes to remove what is highlighted. Cross-referencing needs to be done on BEC. There were no changes since the 1st read. This policy will return for a 3rd read.

v. JLCD-R-Procedures for Administering Medication to Students

Ms. Lavallee voiced this was a revised policy the strikeouts need to be removed and language in red changed to black. There were no changes since the 1st read.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. LoVerme to approve policy JLCD-R- Procedures for Administering Medication to Students as amended.

Voting: all aye, motion carried.

vi. JLCA-Physical Examinations of Students

Ms. Lavallee reviewed this is a revised policy, the highlight section at the top needs to be removed the language in the middle will remain without highlight, change the red language to black and remove the strikeouts.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. LoVerme to approve policy JLCA-Physical Examination of Students as amended.

Voting: all aye, motion carried.

XIV. COMMITTEE REPORTS

i. Facilities Committee

Mr. Allen reported the committee met on June 12, there was no quorum for the last meeting. Discussion was had regarding putting forward a policy that guides the CIP. The feeling was that it does not capture all we should be tracking in the CIP and we created a draft policy. It was reviewed, discussed and with direction at the next meeting on September 11, it will be reviewed and approved by the committee. We will then refer the policy to the Policy Committee. Once that has gone through the Policy Committee, the Board will vote it on. Then the Business Administrator and Facilities Committee will flesh out the CIP. He reviewed how the committee envisions the CIP and that it will include everything from past projects to funding, future projects, expectation of completion etc. We have had issues in the past where thing were added to the CIP or disappeared from the CIP and now there will be a process and the school board will be the ultimate deciding factor. Also we have 2 board members on the committee and we found out when one does not attend we didn't have a quorum. We need another board member on the committee. Mr. LoVerme volunteered. Ms. LaPlante voiced one of the reasons we want the Board to vet this is they are the agents to expend funds from the Capital Reserve and it would not be fair to tell the public we will do the projects without the Board's involvement. In her experience, these two groups were not married. Mr. LoVerme spoke of the history as he recalls of the CIP and it worked out well for a while but we ran into problems when the Budget Committee did not support the funding for it. We budgeted for the roof, driveway etc. and it showed how it was originally developed. Things did not mysteriously come off it. He suggested using color (red) at the bottom so it is easily visible. Mr. Allen confirms everything will be defined by the policy. He gave examples of what happened in the past, nothing will come off the CIP unless we no longer have it such as equipment (truck etc.) but it will remain on another tab. Ms. LaPlante explained the warrant article for the projects on the CIP are included in the Building & Roadways warrant article, it is one article not several.

ii. Budget Liaison

Chairman Golding reported Ms. LaPlante reviewed in her report what was discussed at the meeting. He spoke of wanting a full budget up front and getting it done. We will start having our Board Budget Discussions sooner than later, it will be added to the September 12 agenda.

iii. Policy Committee

Ms. Lavallee reported the committee continues to work on a few required policies. The suicide prevention and emergency management policy is waiting on feedback before final decisions are made. We may decide to withdraw a policy if we find it is covered in other content. Some policies were reviewed and brought to the Board and some need more editing. They took the time to look at legislative changes. We look at the number of policies we have and review the policy to ask what purpose does it serve, is it guidance to parents or staff or taxpayers and can it be served if the policy is withdrawn. We want the information to be available when they need it but not be redundant. The process we have to go through to revise or edit a policy is cumbersome. We are looking at the dress code policy. The current policy is active and needs some updating; quite a few changes were made. It has been sent to administration to coordinate with the teachers and support staff and be cross-referenced with the CBA before final edits are done. September 19 is the next meeting and the goal is for the dress code to be revised and brought forward to the Board at the next board meeting (September 26). Superintendent confirms they are working on the dress code and needs to meet with the executive board to review and at that time should have it ready. The initial feedback is positive. There was a brief discussion of the history of this policy and suggested when you are looking at this policy to look at the student dress code policy as well. It is not fair if a teacher can wear sandals but a student cannot. Superintendent spoke of some concern regarding the dress code at WLC over the past 2 years and has confidence in Principal Ronning and Assistant Principal Gosselin. We will pay attention and look at the two to be sure one is not lenient than the other is. The student dress code is in the student handbook.

iv. Negotiations

Ms. Anzalone reported the first meeting was held on August 16 to set ground rules and dates for future meetings. The next meeting is September 5.

• APPOINTMENT

Superintendent reviewed the nomination for the MS Science teacher. He thanked the Board for allowing the adjustment and thanked Principal Ronning and Assistant Principal Gosselin for their resilience in recruiting. Rebecca McGrath is being nominated as the MS science teacher for WLC, she needs to update her certification and we will work with her in this process. She has 6 years of teaching experience. The position was budgeted at \$43,100. Superintendent nominates Ms. McGrath as MS science teacher, Bachelors, Step 7 at a salary of \$46,100.

A MOTION was made by Mr. Lavoie and SECONDED by Mr. Mannarino to appoint Ms. Rebecca McGrath, MS Science Teacher at WLC, Bachelors, Step 7, salary of \$46,100.

Voting: seven ayes, two abstentions from Mr. LoVerme and Ms. Cloutier-Cabral, motion carried.

Superintendent reviewed the process that Ms. McGrath may go through to obtain her certification.

XV. PUBLIC COMMENTS

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding commented, great job to the Board, it was a great meeting. She is concerned about the dress code policy regarding not being able to wear sneakers as she has to go up and down the stairs on a regular basis during the day and would like to wear sneakers again.

XVI. SCHOOL BOARD MEMBER COMMENTS

Ms. Foss welcomed everyone back and hopes all have a good year; everyone sounds excited.

Mr. LoVerme thanked the teachers who worked over the summer helping kids improve or maintain their grades. He welcomed new staff and wished them luck. This is a much better start to the year in a long time.

Ms. Cloutier-Cabral expressed appreciation for the summer program staff, administration and anyone who worked behind the scenes making it all possible. She expressed appreciation for the teachers who stepped up to help fill vacancies. She appreciated the detail in the reports and some are the best she has seen since she has been on the board. Great job!

Ms. Lavallee welcomed everyone back and thanked them for their hard work. She is impressed with the look of the road, parking area, track, and the work done in the buildings and all the work the staff did over the summer to get ready for school. She can feel the positive vibes. She is looking forward to this year and meeting any challenges together.

Mr. Lavoie thanked Mr. Buroker for the excellent report, it was a well thought out presentation, easy to understand and he has answered questions quickly. He spoke of Ms. LaPlante, that the district is lucky to have such a hard working administrator; changes would not have been made so quickly without her diligence.

Mr. Allen welcomed back the teachers and is thankful for the teachers who worked over the summer. He voiced appreciation for the staff who were getting the facilities ready for everyone to come back to school. He gave a shout out to Mel Jones and the Dance Team who had an eventful summer. He voiced appreciation for the teachers and staff and all the time they put in outside of the workday. He gave a shout out to Mr. Buroker who helped in a situation that he didn't create but would have been more difficult if he did not jump in.

Ms. Anzalone thanked all the staff who worked over summer and is looking forward to the school year; she is feeling positive about this year.

Mr. Mannarino welcomed back the returning staff and welcome the new teachers to the WLC family. He thanked Mr. Buroker for the 5 Year Technology Plan. Ms. Anzalone is doing a great job as the Chair of the Negotiations Committee.

Chairman Golding thanked Chris Carter and Mr. Erb for the amazing work on the track. They did a phenomenal job up there; it looks like nothing he has seen before. He is enjoying the energy from Principal Ronning and Assistant Principal Gosselin; he hopes it lasts all year. He asks to keep him up to date on the districts vacancies and is looking forward to the budget season. Welcome back students!

XVII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Mannarino to enter Non-Public Session to review the non-public minutes and discuss a personnel matter RSA 91-A: 3 II (C) at 8:38pm.

Voting: via roll call vote, all aye, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:54pm.

A MOTION was made to seal the non-public session minutes by Mr. Allen and SECONDED by Mr. Mannarino.

Voting: via roll call vote, all aye; motion carried.

XVIII. ADJOURNMENT

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Allen to adjourn the Board meeting at 8:55pm.

Voting: via roll call vote, all aye, motion carried.

IX. NON-MEETING-NEGOTIATIONS

Discussion was had regarding negotiations with the WLCTA.

Respectfully submitted,

Kristina Fowler

BEDDA - BOARD MEETING - RULES OF PROCEDURE & ORDER

Category: *Recommended*

Related Policies: *BEC, BEDA, BEDB, BEDC & BEDH*

Purpose: The purpose of this policy is to help promote effective and efficient board meetings.

A. General Principles.

1. Meeting rules should facilitate, rather than inhibit, the Board's deliberation and decision-making process. The rules should be readily understandable and help keep meetings free from procedural quagmires.
2. All board members have equal rights, privileges and obligations in the deliberative and decision-making process. Meeting rules should help assure that each member is able to participate in the debate, and that no single member is able to dominate discussion to the exclusion of other members.
3. Every board member, and the public in attendance, has the right to hear what is going on at all times.
4. A meeting can deal effectively with only one specific matter at a time.
5. Members have a right to know beforehand what they will be discussing and/or voting upon.
6. A school board meeting is a meeting at which the Board conducts its business. While board meetings are open to the public (except as provided under RSA 91-A:2 and 3), board meetings are not public hearings where the public has the right to speak. Public comment at board meetings shall be governed by Board Policy BEDH.

B. Meeting Rules.

1. The Board Chair shall preside over all meetings of the Board. In the Chair's absence, the Vice Chair will preside, followed by the most senior member then present.
2. By majority vote, the Board can overrule any ruling of the presiding officer regarding the application of these rules. A board member can raise such a request by a "Point of Order", followed by a motion with respect to the specific decision.
3. The presiding officer may make adjustments to the agenda with the consent of the majority, whether by vote or otherwise.
4. All speakers should be courteous and should speak on the issue then under discussion, not to the individuals raising them.
5. Each board member has the right to participate in discussion and debate if he/she wishes, before any other member may speak a second time.

BEDDA - BOARD MEETING - RULES OF PROCEDURE & ORDER

6. No one may speak unless he or she has been recognized by the presiding officer. A board member may interrupt only to state a "Point of Order", "Point of Information" or "Point of Inquiry". The presiding officer will then recognize the member for the limited purpose of stating the point of order, etc.
7. The presiding officer may decide, on his/her own initiative, or upon request by a board member, to recognize a non-board member, to address the Board with respect to the matter then under discussion.
8. Agenda items requiring action by the Board should be preceded by a specific motion, clearly articulated, followed by a second. Motions should address only one issue or idea. If a motion is complex, or has conditions, the motion should be written out and read back by the Board's minute taker.
9. If a motion does not receive a second, then the motion is treated as if it were not considered by the Board. Such a matter may be raised again at a later date in accordance with the Board's agenda policy and rules.
10. When a motion is on the floor, no new topics should be debated, and no new motions will be accepted, other than the following motions addressing the main motion or the meeting itself:
11. As provided under RSA 91-A:2, II for open sessions, and 91-A:3, III for non-public sessions, no vote may be taken by secret ballot.
12. The presiding officer should, in accordance with the duties of all board members, vote on every issue.
13. No item may be discussed or decided upon in non-public session except as provided under RSA 91-A:2 and 3. See also Board Policy **BEC*.

Motion	Debatable	Votes Required to Pass
Amend Motion	Yes	51%
Limit Debate (e.g., time limits or # of times each member may address the motion)	Non-debatable	2/3 (67%)
Call the question/close debate	Non-debatable	2/3 (67%)
Refer to Committee/Admin Study	Yes	51%
Postpone to a Later Time (Diff. day)	Yes	51%
Postpone Indefinitely (Kill)	Yes	51%
For roll call* vote <i>*All votes in non-public must be by roll call</i>	No	2 members
Recess	Non-debatable	51%

BEDDA - BOARD MEETING - RULES OF PROCEDURE & ORDER

Adjourn	Non-debatable	51%
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14. Abstentions are noted and counted, but do not affect the outcome of the vote.
15. Motions for reconsideration are not favored except when new circumstances exist or a perceived error has been made. Motions for reconsideration may only be raised at the same meeting as the original decision by a person who voted in favor of the original motion. Motions for reconsideration at a later meeting may only be considered when approved by a 3/5 super-majority, and only when the proposed motion is posted with the agenda for the subsequent meeting. Only one motion for reconsideration on an issue may be made at a meeting later than the meeting at which the original decision was made, irrespective of whether the first motion for reconsideration is successful. This provision shall only apply to the Board as constituted as of the date of the original decision.
16. The presiding officer may rule any member or other person out of order if such person disrupts the orderly conduct of a meeting, behaves in a disorderly manner, makes unlawful threats, willfully violates any of the above rules of order/procedure, or engages in any unprotected speech. If the board member or other person continues such behavior after being ordered by the presiding officer to cease, the presiding officer is authorized to request that a police officer, warn and then remove such person from the meeting and meeting location.

District Policy History:

First reading: August 8, 2023

Second reading: August 22, 2023

Final adoption:

District revision history:

Legal References Disclaimer: *These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

IHBA - PROGRAMS FOR PUPILS WITH DISABILITIES

Category: Recommended

Related Policies: AC & JICD

The Wilton-Lyndeborough Cooperative School District shall provide a free appropriate public education and necessary related services to all children with disabilities residing within the district, required under the Individuals With Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act, and New Hampshire Law.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the district shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in federal and state statutes, which govern special education. For those students who are not eligible for services under IDEA, but, because of a qualifying disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the district shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, educational safeguards and educational placement. This system shall include notice, and opportunity for the student's parent(s)/guardian(s) to examine relevant records, and impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), and representation by counsel, the right to be represented by legal counsel and review procedure.

The district recognizes its obligation to provide an education for all students determined to be educationally disabled and in need of special education and related services. This obligation shall begin when a student reaches three years of age and shall continue until the student's 22nd ~~21st~~ birthday or until such time as he/she receives a high school diploma, whichever occurs first, or until the child's Individualized Education Program (IEP) Team determines that the child no longer requires special education in accordance with federal and state law. At the discretion of the Superintendent and/or his/her designee, students who reach the age of 22 during the academic year may be allowed to complete the remainder of the school year.

Legal References:

20 U.S.C. § 1400 et seq., Individuals with Disabilities Education Act

34 C.F.R. § 300 et seq., Assistance to the States for the Education of Children with Disabilities

RSA 186-C, Special Education

N.H. Code of Administrative Rules, Section Ed. 1100, Standards for the Education of Students With Disabilities

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Revision:

Legal References:

20 U.S.C. § 1400 et seq., Individuals with Disabilities Education Act

34 C.F.R. § 300 et seq., Assistance to the States for the Education of Children with Disabilities RSA 186-C, Special Education

N.H. Code of Administrative Rules, Section Ed. 1100, Standards for the Education of Students With Disabilities

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

JJJ - ACCESS TO PUBLIC SCHOOL PROGRAMS BY NONPUBLIC, CHARTER SCHOOL AND HOME EDUCATED PUPILS

Category: Priority/Required by Law

Related Policies: IHBG, IK, & JG

All pupils residing in the Wilton Lyndeborough Cooperative School District, whether they are home educated, or are attending public chartered school or nonpublic schools (collectively, “non-enrolled district students”), shall have access to curricular courses and co/extra-curricular programs offered by the District in accordance with RSA 193:1-c.

A. Equal Access to District Courses and Programs.

Non-enrolled district students will have the same access as do enrolled students to the District’s courses and programs. Non-enrolled district students shall not be subject to any policies, procedures or standards with respect to participation in the District’s courses or programs that are more restrictive than those governing the District’s enrolled students. Non-enrolled district students, however, must meet the same eligibility criteria as the District’s students as described in paragraph B below.

The district allows non-enrolled district students to participate on an equal basis in courses and programs offered by the district provided they meet the eligibility requirements for participation (e.g., deadlines for registration, academic progress/performance, parental permission, third party (e.g., NHIAA) requirements, physical exams/health requirements, etc).

In the event that a course or program has reached capacity, selection between enrolled students and non-enrolled district students must be made using the same criteria, such as registration deadlines, registration dates, audition/tryout, seniority by grade, etc. If, after applying such criteria the course/program remains overenrolled, the determination should be made randomly.

If a student or their parent/guardian believes that they have not been given equal opportunity for participation in district programs, then they may appeal as outlined below in section E.

B. Participation in Curricular Courses.

In order to participate in the District’s curricular courses, non-enrolled district students must meet the eligibility criteria that applies to students enrolled in the school district. The building Principal will provide this eligibility criteria to parents or guardians of non-enrolled district students upon request.

Parents/guardians shall submit requests for participation in District courses in writing to the building Principal. The building Principal will verify that the eligibility standards are the same as those that apply to students enrolled in the school district.

The Principal will determine if a non-enrolled district student has satisfied eligibility criteria and prerequisites in the same manner as s/he would:

1. for determining whether a course satisfies requirements for awarding credits (Board policy IK); and
2. for assigning to classes or grade levels and for students transferring from other schools (Board policy JG).

JJJ - ACCESS TO PUBLIC SCHOOL PROGRAMS BY NONPUBLIC, CHARTER SCHOOL AND HOME EDUCATED PUPILS

In making the determination, the Principal should consider home education evaluation materials (see RSA 193-A:6, III), course descriptions, syllabi, and/or any other relevant information offered by the parent/guardian of the student.

Requests for the related services including, but not limited to, physical therapy, occupational therapy, speech therapy, counseling, psychological, guidance, and/or special education services shall be referred to the Director of Student Support. If a dispute arises between the parent/guardian and the District as to the pupil's right to these services, the Director of Student Support shall inform the Superintendent, who shall consult the District's attorney for a legal opinion.

C. Use of School Texts and Library Materials.

Non-enrolled district students will be permitted to use the school library, borrow school texts and borrow library materials under the same conditions and rules as pupils enrolled in the District.

D. Participation in Activities and Co/extra-curricular Programs.

Requests by non-enrolled district students for participation in District co-curricular/extra-curricular activities or programs ("activities") shall be made in writing by the parent/guardian to the building Principal. The building Principal shall ensure that there is equal treatment and opportunity of non-enrolled district students relative to their participation in District activities.

In order to participate in District activities, non-enrolled district students must:

1. Meet the eligibility criteria for participation in the activity that apply to students enrolled in the school district, with the exception of school attendance;
2. Meet any tryout criteria or their equivalent for participation in the activity that apply to students enrolled in the school district; and
3. Comply with all policies, rules and regulations or their equivalent of the governing organization of the activity.

Non-enrolled district students participating in district co-curricular and extra-curricular activities are subject to the same fees charged enrolled students for the activity.

E. Appeals.

Any student/parent/guardian who believes that the district's policies/regulations or the State's laws/regulations pertaining to a non-enrolled district student's access to a course or program have not been appropriately or fairly interpreted may appeal as follows:

If the original decision being appealed was made by the Principal, then the "Principal" as used in steps 1-4 shall refer to the "Superintendent", and the Superintendent's decision shall be final. Step 5 shall not apply.

JJJ - ACCESS TO PUBLIC SCHOOL PROGRAMS BY NONPUBLIC, CHARTER SCHOOL AND HOME EDUCATED PUPILS

1. Submit a letter to the building Principal stating the nature of the concern and requesting a hearing.
2. Within five (5) school days the Principal will convene a meeting with him/herself, the student and/or parents, the coach/advisor, and a teacher(s).
3. The student/parent will be given an opportunity to explain why they believe the student should be eligible for participation. Additionally, the student/parent may present information, documents or other material in support of their position. The Principal shall prepare minutes of the meeting.
4. The Principal will consider all information available and will make a final decision within three (3) school days following the meeting. The Principal will notify and inform the student/parents of his/her decision in writing. When time is of the essence, the Principal should first convey the basic conclusion as soon as practicable via telephone or email.
5. The student/parent/guardian may within 3 days of the Principal's notification of the decision submit a written request for further review by the Superintendent. The written request should describe why the Principal's decision should not be upheld. The Superintendent may decide without further information to uphold the Principal's decision, or may determine a further meeting is necessary. In either event, the Superintendent's decision will be final. If the parent/guardians do not request a review by the Superintendent, then the Principal's decision will be final as of the fourth day after the Principal's written decision was transmitted to the parents/guardians.

F. Administrative Regulations or Procedures.

The Superintendent or designee may adopt such administrative regulations or procedures as s/he deems appropriate in order to implement this policy.

District Policy History:

First reading:

Second reading/adopted:

District revision history:

Legal References:

RSA 193:1-c, Access to Public School Programs by Nonpublic...Pupils.

RSA 193-A:6, (Home Education), Records; Evaluation

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

IMBD - HIGH SCHOOL CREDIT FOR 7TH/8TH GRADE COURSEWORK

Category: Priority/Required by Law

The Wilton Lyndeborough Cooperative School Board will support programs so students in 7th or 8th grade may take advanced courses and apply the credit of those courses toward high school graduation, provided the course demonstrates content requirements consistent with related high school courses and the student achieves satisfactory standards of performance. School Board policies relative to assessment, mastery and competency shall apply.

The high school principal shall approve such course work and credit prior to the student enrolling in the class in order for such credit to be applied toward high school graduation.

District Policy History:

First reading:

Second reading/adopted:

District revision history:

Legal References:

Ed 306.26(f), Granting High School Credit for 7th/8th Grade Coursework (until July 1, 2017)

Ed 306.261(e), Granting High School Credit for 7th/8th Grade Coursework (after July 1, 2017)

EFA - AVAILABILITY AND DISTRIBUTION OF HEALTHY FOODS

Category: Priority/Required by Law

The Wilton Lyndeborough Cooperative School District will support the availability and distribution of healthy foods and beverages in all school buildings during the school day.

The Superintendent or his/her designee is responsible for ensuring that all foods and beverages distributed within the district meet nutritional standards established by state and federal law relative to: (1) nutrient density; (2) portion size; and (3) nutrition targets, as defined in pertinent law.

The Superintendent or his/her designee is responsible for implementing developmentally appropriate opportunities to learn food preparation skills that support nationally recognized research-based nutrition standards. The Superintendent or his/her designee is responsible for providing annual communication information about the policy and procedure and related curricula to the school community.

District Policy History:

First reading:

Second reading/adopted:

District revision history:

Legal References:

7 CFR 210.10, Nutrition Standards And Menu Planning Approaches For Lunches And Requirements For Afterschool Snacks

Ed 306.04(a)(23), Availability and Distribution of Healthy Foods

Ed 306.11(g), (h), Food and Nutrition Services